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# Official Chapter Visitation Confidential Report

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| --- | --- |
| **Board Member** |  |
| **Date** |  |
| **Petitioning Chapter Number** |  |
| **School Name** |  |

Degree of Strength Degree of Problem

High Moderate Some Neither Some Moderate Serious

## OFFICERS

Tenure in office

Attitude toward assignment

Effort for Chapter

## CHAPTER COMMUNICATIONS

Effort made to professionals

Effort made to alumni of department

Degree of Strength Degree of Problem

High Moderate Some Neither Some Moderate Serious

Effort made to members

## STUDENT MEMBER PARTICPATION

Attendance at programs

Attitude toward activities

Availability of officers

## PROGRAMS AND ACTIVITIES

Reliance on outsiders

Balanced array of programs

Student program presentations

## FACULTY ADVISOR

Attitude toward assignment

Able to spend required time

Assistance to officers

Degree of Strength Degree of Problem

High Moderate Some Neither Some Moderate Serious

## DEPARTMENT/SCHOOL CHAIRPERSON

Attitude toward Chapter

View of Faculty Advisor efforts & results

Attitude toward reward system

## DEPARTMENT FACULTY

Attitude toward Chapter

View of Faculty Advisor efforts & results

Participation in activities

## DEAN OF COLLEGE/UNIVERSITY

Attitude toward Chapter

View of Faculty Advisor efforts & results

Weighting in reward systems

Degree of Strength Degree of Problem

High Moderate Some Neither Some Moderate Serious

## ROFESSONAL COMMUNITY SUPPORT

Attitude toward Chapter

Involvement in activities

Loyalty & financial support

## ACCOUNTING/FINANCE/IS CLUBS EXISTENCE

Members overlapping

Activities/programs overlapping

Faculty’s preferential support

## REPORTS TO EXECUTIVE OFFICE

Timeliness of reporting

Completeness of reporting

File organization

Degree of Strength Degree of Problem

High Moderate Some Neither Some Moderate Serious

## FINANCIAL STATUS OF CHAPTER

Completeness of files

Communication to members

Overall financial stability

1. AVAILABILITY OF FACULTY ADVISOR CANDIDATES
2. FACILITIES EXISTING FOR CHAPTERS
3. UNDERSTANDING OF PCA RULES
4. PROXIMITY TO ACCT./FINANCE/INFORMATION SYSTEM CENTERS
5. OVERALL EVALUATION

FOR ADDITIONAL COMMENTS ATTACH SEPARATE SHEET.

# CHECKLIST TO BE USED BY BAP BOARD MEMBERS IN MAKING CHAPTER VISITATIONS

**DEAN**

1. What is the attitude of the Dean toward the professional aims of the organization?
2. Is the Dean willing to recognize that time spent with the chapter is meritorious?
3. Is the Dean willing to facilitate the aims of our group in any way possible?

# FACULTY OF DEPARTMENT(S)

1. What is their attitude toward the professional aims of the organization?
2. Is working with the activities of the BAP chapter an important activity for a faculty member?
3. How important is the teaching function of the faculty?
4. In what regards is the position of the faculty advisor held by the faculty?
5. Can the faculty members be readily approached by the students?
6. How frequently do faculty members, other than the faculty advisor, attend chapter meetings?
7. What is the attitude of the department chair toward the professional activities of the organization?
8. What is the attitude of the department chair toward participating in the activities of the organization?

# CHAPTER ACTIVITIES

1. How frequently does the chapter meet?
2. Does it have a well organized plan of operation suitable to the environment in which it is operating?
3. What is the average number of members of the chapter?
4. What is the average meeting attendance (as a percentage of membership)?
5. What is the attitude of the student members toward the organization and what it represents?

# ACCOUNTING/FINANCE/BUSINESS ANALYTICS/DIGITAL TECHNOLOGY STUDENT BODY

1. What is the primary composition of the Accounting/Finance/Business Analytics/Digital Technology student body (Graduate, Undergraduate)?
2. What is the approximate number of students eligible to become members of Beta Alpha Psi each year?

# OTHER ORGANIZATIONS

1. What other Accounting/Finance/Business Analytics/Digital Technology organizations are available to students and how do these organizations interact?
2. Do these organizations have a clear and distinctive image?
3. Do these organizations have complimentary roles?