

# Beta Alpha Psi



Program for Chapter Activities FY18  
(PCA)

# What is the PCA?

**This is a great resource.**

- **Helps chapters to plan their programs and activities.**
- **Establishes guidelines to achieve the minimum level of chapter activities as well as guidelines for chapters who are award seeking.**
- **The PCA applies to both current and petitioning chapters.**



# Achievement Levels:

**Mission Based – Chapter has met baseline requirements of 6 professional activities and 1 service activity, 3 ROAs**

**Distinguished – Hours requirements (20), 5 ROAs, attended a regional/annual meeting**

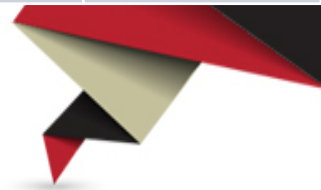
**Superior – Hours requirements (32), 8 ROAs, attended a regional/annual meeting**

**Gold - Highest level. Superior for past two years.**



# Chapter Requirements:

Chapter Achievement Level	Beginning of Year Report (by October 15 <sup>th</sup> )	Initiation (One is Mandatory-Second is an ROA)	Mid Year Report (by Dec 15 <sup>th</sup> )	End of Year Report (by June 1 <sup>st</sup> )	Reaching Out Activities (ROA)	Professional Activities *Award seeking chapters must include at least 1 mandatory "essential skills" session. (pages 9 & 10)	Service Activities
<i>Mission Based</i>	Yes	Yes	No	Yes	3	6	1
<i>Distinguished</i>	Yes	Yes	Yes	Yes	5	*6	1
<i>Superior</i>	Yes	Yes	Yes	Yes	8	*6	1



# What qualifies as a professional or service activity?

**Event must be at least 50 minutes in length**

**At least 25% of the chapter's active candidates/members for the month must participate**

**Reminder- If it's a recurring activity, record it once at the end of the semester**



**To be superior or distinguished a chapter must meet the individual member/candidate professional and service hours requirements.**

**Remember: 8 + 8 is not equal to 20  
12 + 12 is not equal to 32**

Chapter Achievement Level	Minimum Hours of Professional Activities (per Member/Candidate)	Minimum Hours of Service Activities (per Member/Candidate)	Total Minimum Hours of Professional and Service Activities (per Member/Candidate)
<i>Distinguished</i>	8	8	20
<i>Superior</i>	12	12	32



# **Professional Activities – 6 are required**

**Review the PCA, Exhibit A for a comprehensive list**

**Remember, no credit may be given for orientation meetings, elections or those with no professional component.**

**Workforce Ready Skill (ES) – this is a required professional activity for all award seeking chapters. See the list of 11 activities in the PCA. One may be completed with an online webinar and survey.**



# Professional Activities – did you know these count?

**Social activities with professionals – can count up to two hours per year**

**1 Webinar is allowed – Requires internal controls to track participation**

**Executive-in-Residence/Professor for a Day program (that don't provide class credit)**

**Joint meetings as a chapter with other professional organizations**





# Service Activities – popular ones

- **VITA preparation**
- **Tutoring**
- **Clean a Roadway**
- **Officer and Committee Chairs – up to 10 hours per student, per year, limited to 100 hours per chapter**
- **Consulting for an on or off-campus organization**



# What are non-BAP hours?

Hours not sponsored by the chapter. This is an opportunity to do what works for the individual.

Professional non-BAP hours: conference attended outside of BAP, lecture on campus where college credit is not given.

Service non-BAP hours: Community service, on-campus activity for another organization.

Non-BAP is limited to 250 minutes per student, per semester. Report fall and spring separately.



# Reaching Out Activities – 3 Types

## Beta Alpha Psi Events

- **Regional and annual meeting attendance**
- **Community Service Day attendance**
- **Chapter Operations and Best Practices presentations**
- **Hosting a regional or annual meeting**



# Reaching Out Activities – 3 Types

## Chapter Events

- **Alumni event with 25% or more alumni to student ratio**
- **Minority recruitment event**
- **Event promoting careers in accounting, finance, and information systems**
- **Multicultural professional/global event**
- **Assisting with Literacy Event/Help with College Application process (Community involvement)**



# Reaching Out Activities – 3 Types

## Nominations/Wins by Chapter

- Alumni rep nomination – due May 1
- Outstanding Dean Award nomination
- Business Information Professional of the Year
- Project Run with It
- EY Inclusive Leadership first round winner (10)
- Grant Thornton Ethics award first round winner - (10)



# Recognitions for Outstanding Achievement

**Gold chapter award - \$2,500, letter to Dean, Department Chair and faculty advisor, plaque**

**Superior chapter award - \$500, letter to Dean, Department Chair and faculty advisor, plate**

**Distinguished chapter award – letter to Dean, Department Chair and faculty advisor**

**Best Practices – Award stipend and plaque at annual level, award stipend and certificate at regional level to those who place**



# Reporting Deadlines

**October 15 – Beginning of Year Report**

**December 15 – Mid-Year Report**

**June 1 – End of Year Report, including 990n e-postcard filing or Over \$50K spreadsheet**





# Thank You