



BETA ALPHA PSI

THE INTERNATIONAL HONOR ORGANIZATION FOR FINANCIAL INFORMATION PROFESSIONALS

SAMPLE LETTER – PLEASE EDIT ITEMS IN RED

DATE

Hi,

Welcome back to campus! It has been a difficult, and perhaps lonely, 18 months for many of us, so we expect you too are ready to reengage with campus life. First, let us congratulate you on your academic performance up to now, especially with so much working against you these recent semesters. **Accounting** is certainly not an easy major, and the dedication you have shown to your coursework is evident and to be commended. Because of your achievement, we are writing to invite you to join Beta Alpha Psi, the international honorary society for financial information professionals. Members of the **Greek Name** Chapter of Beta Alpha Psi represent the best of the **Name of Business School** Department of **Accounting** at **School Name**. Our chapter has a history with alumni who are now partners at firms of all sizes, executives of major corporations, and leaders in most every sector. **Chapter please add any relevant information here.**

Beta Alpha Psi is an extraordinary organization with campus, regional, and national resources to provide you opportunities for professional development, expanding your social and professional networks, and serving your campus, community, and world. Opportunities to be involved as a leader in the **Greek Name** chapter here at **School Name** are numerous! In addition to events on campus, student members have opportunities to travel to **Region Name** cities for mid-year meetings, and **officers and members competing in competitions** travel to the international meeting annually. In recent years, this meeting has been held in Washington D.C., Southern California, Orlando, and the 2023 meeting will be held in Las Vegas!

As an honorary society, Beta Alpha Psi holds its candidates and members to a high standard. You must have an overall GPA of a 3.0 or higher and have earned an average of 3.0 or higher in upper-level accounting courses (**Name of Upper Level course** and higher). In addition to networking with students and professionals around the nation and world and enhancing your resume, you will have the opportunity to attend and host professional and service events here at **School Name** throughout the semester. We know that successful students are often involved in many activities, and we want to be respectful of your time. It is our sincere hope that every **accounting** major who is eligible would join!

In addition to this letter, please find attached an application. Once completed, return your application via email to **Chapter email** or to the Department office in **Location**. Candidate dues are \$ which includes the one-time fee of \$75 that is sent to the Beta Alpha Psi Executive Office. We cannot wait to hear from you, and if you have any questions, please reach out to me or to our chapter president **Name at Email**. Again, congratulations!

Faculty advisor name

Faculty advisor signature