

PROGRAM FOR CHAPTER ACTIVITIES AT-A-GLANCE 2022-2023

CHAPTER REQUIREMENTS

Chapters must meet certain requirements depending upon the desired achievement level. The requirements include submission of reports, initiation, Reaching Out activities, professional activities and service activities. Chapters not meeting the mission-based requirements will be placed on probation for the subsequent year.

A summary of the required activities by achievement level follows:

MINIMUM ACTIVITIES REQUIRED BASED ON CHAPTER ACHIEVEMENT LEVEL

Chapter Achievement Level	Beginning of Year Report	Mid-Year Report	Initiation	End of Year Report	Reaching Out Activities	Professional Activities	Service Activities
<i>Mission Based</i>	Yes	N/A	Yes	Yes	3	6	2
<i>Distinguished</i>	Yes	Yes	Yes	Yes	8	10*	4
<i>Superior</i>	Yes	Yes	Yes	Yes	11	12*	6

Award seeking chapters must include at least 1 mandatory "Essential Skills session (Refer to Essential Skills topics under Professional Activities).

To qualify as a professional or service activity, the event must be at least 50 minutes in length and at least 20% of the chapter's active members/candidates for the month must participate in the event.

IMPACT ACTIVITY POINTS

An Impact Activity is a Professional or Service Activity that demonstrates a strong effect has been made to your university or community. Impact activities earn an extra point toward award status (i.e., an extra professional or service point). Impact activities may include but are not limited to the following elements:

- Media Promotion (TV or Print)
- Tutoring
- Mentoring
- Financial Services (donating accounting or bookkeeping services)
- Sharing business/college knowledge (e.g. volunteering with high school, incoming freshmen, and undeclared students)
- Community College Associate Candidates
- AACSB Societal Impact Goal for your business school

REPORTING IMPACT POINTS

Utilize the dropdown function in the Reporting Intranet to report Impact Points. Evidence of Impact (e.g., descriptive paragraph, attestation, photos or videos) demonstrating how your activity meets the impact points guidelines above.

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The online student can meet their service requirements via the same model, only theirs would count as “BAP-Service Hours for Online Students”. Examples of service hours they could report includes:

- Tutoring other online students in accounting, finance or IS
- Tutoring high school students in math
- Tutoring Community College Students in accounting, finance or IS
- Volunteering at a local food bank, animal shelter, nursing home or community center

ESSENTIAL SKILLS REQUIREMENT FOR AWARD-SEEKING CHAPTERS

Essential Skill - Mandatory Professional Activity – Award Seeking Chapters (Distinguished, Superior & Gold). Award-seeking chapters are required to conduct one mandatory professional session that will include a session devoted to “Essential Skills.” Many students seek to obtain internships and full-time job opportunities through Beta Alpha Psi, but once they have the job, they must develop their “essential skills” to succeed professionally. Each chapter can choose one of the below topics for their Essential Skills session.

Each Essential Skill activity should be entered into the Reporting Intranet as: **ES – Topic Title.**

CHAPTER REBOOT – 2022-2023

As we move towards a post-COVID environment, BAP has established a BAP Chapter Reboot program to assist chapters in planning for 2022-2023. The BAP Chapter Reboot provides chapters with more Reaching Out Activities (ROAs). The Executive Office will be offering chapters resources for hybrid (live and virtual) opportunities that include the below:

Chapter Reboot Timeline

- September 2022 (TBD) – Virtual Recruitment Event
 - A recruiting event for faculty advisors, officers, and prospective students.
- September 2022 (TBD) – Chapter Reporting 101
 - A reporting event for faculty advisors and officers. In this session, you will learn the basics of chapter reporting in the BAP intranet.
- Chapter Reporting Quiz – Score 80% or better - **New ROA!**
- Diversity, Equity & Inclusion
 - October 2022 (TBD) Chapters are invited to attend this DEI event designed to encourage a greater awareness of diversity and to promote equity and inclusion professionally and within Beta Alpha Psi.
- Fall 2022 and Spring 2023 (TBD) – Virtual Initiation Event
 - The executive office and professional partners will host this professional session and live virtual initiation for all eligible members.

Chapters must retain detailed information regarding the non-Beta Alpha Psi activities until October 1 of the following year.

OFFICER HOURS

Please record officer and committee chair time as 1 service activity for fall and 1 service activity for spring.